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**BOARD OF DIRECTORS – Special Board Meeting**  
**Biscayne High School/Lone Star High School**  
Monday, December 2, 2019 \* 6:15 p.m.  
**Lone Star High School \* 8050-1 Lone Star Road \* Jacksonville, FL 32211**  
Conference Call-In Information - 1-888-447-7153 \* Passcode is 510058#

**Minutes**

**1. CALL TO ORDER/ESTABLISH QUORUM**

Mr. McCray called the meeting to order at 6:33 pm. A quorum was established.

Members Present: Brandon McCray, Efferem Williams, Tameiko Grant

Members Absent: Sherman Riley

Guests: Erica Williams, LaShanda Evans, Danita Smith, Candace Kerns, Sonya Smith

On the Phone: David Holland, John Fuller, and Denise Castro

**2. CONSENT AGENDA**

A. **Approved** Meeting Agenda for December 2, 2019

B. **Approved** Meeting Minutes for September 26, 2019

*On a single motion by Sherman Riley and seconded by Tameiko Grant, the Board unanimously approved the consent agenda with the strikeout of Agenda Item 6A and the previous meeting minutes as presented.*

**3. PUBLIC COMMENT ON AGENDA ITEMS**

None

**4. BUSINESS/FINANCE**

A. **Received** 2018-2019 Biscayne High School Audit

B. **Received** 2018-2019 Lone Star High School Audit

Mr. David Holland discussed the audit reports for Biscayne High School and Lone Star High School. When I look at this year to last year, there has been a real turnaround in profitability and revenue for both schools. One of the major factors in this audit has been the Retirement Plans for each school; the decision to enter in the Florida Retirement System, you have made the schools competitive for employment and it strengthens the organization. Since the State manages these funds, this has become a liability for the schools during the first year of implementation. Mr. Holland stated that the Tax Form 990 has been extended for 6 months and will be filed electronically this year. Mr. Holland suggested a letter for an abatement of the fines be written to the Internal Revenue Service; they may say no, but it is worth a shot.

C. **Approved** Monthly Financial Statements for Biscayne High School through September 30, 2019

D. **Approved** Monthly Financial Statements for Lone Star High School through September 30, 2019

Mrs. Kerns discussed the financial statements presented for Biscayne High School and Lone Star High School. She stated that although there is a loss, both school are in a strong position. Mrs. Kerns stated that she is still waiting to hear about PICO funds for the schools.

Mrs. Kerns discussed the outstanding debts that are owed by the schools to NEWCorp. Mrs. Williams and Mrs. Evans requested an itemized statement of debt owed. The Board requested a document discussing debt repayment terms.

***On a single motion from Tameiko Grant and seconded by Efferem Williams , the Board unanimously received the 2018-2019 audit for Biscayne High School, the 2018-2019 audit for Lone Star High School and approved the financial statements presented for Biscayne High School and Lone Star High School.***

## 5. REPORTS TO THE BOARD

### A. President's Remarks

For next year's audit, let's work towards meeting all deadlines and having an audit free of exceptions.

### B. Biscayne Principal's Report

Mrs. Williams stated:

- Have dealt with various Discipline issues at the school.
- Have observed changes in behavior for this year's students and parents
- Current District Discipline Process is hard to follow for a Charter School. Hearing Office is not processing or accepting the packets anymore. Want to avoid legal action for denying student the right to come to school. Rights were removed. Can no longer input class 3 or higher into the system.
- Need an approved discipline plan in place board wise as we opted out of the District plan because we did handle with care.
- Board policy 5103 – expulsion adopted June 4, 2018. Level 1 and Level 4 possession of a gun or illegal item, possession to sell on or off campus, use of drugs, physical assault, theft, gang activity, sell or possession of alcohol on campus. Board holds a hearing for student and with the Board/ Parent and student only. Form letter.
- Observed Thankful Thursday
- Planned Parenthood sessions have begun; JTech has been to Biscayne twice; YCC Counselor on site weekly
- 16 graduates already; 14 more on almost completed
- Hired a Reading Coach
- School Blood Drive in future
- Fall Festival / Career Fair was successful

### C. Lone Star Principal's Report

Mrs. Evans discussed that she would also like the Discipline Plan for the school revised. Keiser, the military and Planned Parenthood have begun school visits. Student volunteers will be representing the school at the State level and receiving a stipend for doing so.

### D. Data Update

Mrs. Smith discussed the data reports that were pulled on November 1, 2019.

For Biscayne –

- 58% of students who participated in the Math growth assessment are on target for meeting growth expectations.
- 44% of students who participated in the Reading growth assessment are on target to meet the growth expectations.

For Lone Star –

- 61% of student who participated in the Math growth assessment are on target for meeting growth expectations.
  - 41% of students who participated in the Reading growth assessment are on target to meet the growth expectations.
- E. NEWCorp Florida Update
- Mrs. Smith discussed the additional documents that Ms. Baldree included in the board packet.
- Eligibility for Capital Outlay – We are waiting for FLDOE’s response for school’s eligibility
  - FLDOE Rules Under Review - As a board members, you have a right to comment on rules that will impact your schools. Attached please find the current rules that are under review.

**6. BOARD BUSINESS**

~~A. Approve Out of Field Teaching Waiver~~

**B. Discussed/Approved CONNECT Conference 2019**

Mrs. Smith stated that the CONNECT Conference that will be held in Orlando this coming January. In addition to Mrs. Williams and Mrs. Evans, Mrs. Grant agreed to be the Board member attending the Conference.

***On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved Mrs. Williams, Mrs. Evans and Ms. Grant’s attendance at the 2019 CONNECT Conference.***

**C. Agenda Items for Next Meeting – Thursday, January 23, 2019**

- Itemized detailing of debt owed for Biscayne and Lone Star High School
- Document discussing terms of debt repayment

**7. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS**

None

**8. ADJOURNMENT**

Having no further business, the meeting was adjourned at 7:50 pm.

Minutes Recorder: Sonya Smith/Denise Castro

  
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Tameiko Grant, Board Secretary

1/23/20  
Date