

**BOARD OF DIRECTORS – Regular Board Meeting
Biscayne High School/Lone Star High School**

Thursday, September 26, 2019 * 6:15 p.m.

Lone Star High School * 8050-1 Lone Star Road * Jacksonville, FL 32211

Conference Call-In Information - 1-888-447-7153 * Passcode is 510058#

Minutes

1. CALL TO ORDER/ESTABLISH QUORUM

Mr. McCray open the meeting at approximately 6: 35 pm. A quorum was established.

Members Present: Brandon McCray, Efferem Williams, Tameiko Grant

Members Absent: Jamica Bush

Guests: LaShanda Evans, Erica Williams, Joy Baldree, John Fuller, Sonya Smith, Sherman Riley

On the Phone: Denise Castro, Michelle Yearwood, Candace Kerns, Danita Smith

2. CONSENT AGENDA

A. Approved Meeting Agenda for September 26, 2019

B. Approved Meeting Minutes for June 12, 2019

On a single motion from Efferem Williams and seconded by Tameiko Grant, The Board unanimously approved the consent agenda and meeting minutes as presented.

3. PUBLIC COMMENT ON AGENDA ITEMS

None

4. BUSINESS/FINANCE

5 minutes

A. Approved Monthly Finance Statement for Biscayne High School
(through July 31, 2019)

B. Approved Monthly Financial Statement for Lone Star High School
(through July 31, 2019)

Mrs. Kerns went over the June 2019 cash flow position for Biscayne High School. Biscayne has a strong cash position. In July 2019, the cash flow position is slightly lower; this month has few expenditures. Mrs. Williams brought up the concern of not being reimbursed for expenditures that should have been paid from Title I, II, IV funds. Let us make sure that we are meeting the deadlines for District submissions in the future so that this will not be an issue in the years to come. Mrs. Kerns discussed having a central location for documentation so that if the District requests documentation, the information is easily accessible. Ms. Baldree stated that we must make sure that invoices are being completed and sent to Mrs. Kerns so that items can be itemized.

Mrs. Kerns went over the June 2019 cash flow position for Lone Star High School. Lone Star has a strong cash position. In July 2019, a lot of the accounts payable were paid out, but you ended the year with a strong cash position.

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the June and July 2019 financial statements for Biscayne and Lone Star.

- C. **Selected** Audit Committee (or committee representative) to Consider RFP's for Audit Services

Mrs. Kerns discussed the Audit Committee process. The Board volunteered Tameiko Grant Committee Chair; Brandon McCray and Efferem Williams will serve as committee members for Biscayne and Lone Star.

5. REPORTS TO THE BOARD

A. Biscayne Principal's Report

Mrs. Williams reported that the school is 10 students short of their FTE goal. She hopes to meet the FTE goal in this first survey period. We have someone who is providing mental health services free of charge and is on call for the school. The SSO officer quit; we need to have either an SSO or JSO in the building. I will continue to use JSO in the building. We are having Spirit Week next week; we will be doing a carnival to closeout FTE week. I currently have 11 early grads this year.

B. Lone Star Principal's Report

Mrs. Evans reported that the school year has started good; we would like for enrollment to be better. We currently have 206 enrolled. We are hosting a Fall Festival tomorrow; we can start counting students for the Survey period. We are very excited; this is our first time having a festival – you are all invited. We hired a new SSO; he is experienced and has been doing well. We have started the building refresh; please feel free to look around the school for the changes. Ms. Baldree informed the Board that we are still working on getting a quote for the technology refresh.

C. DOE Data Update – *for information only*

D. NEWCorp Florida Update

Ms. Baldree showed a Dashboard for all the schools. All Duval schools are doing very well. As of last week, Biscayne had 168 students and Lone Star had 199 students enrolled.

E. SIATech Superintendent's Report – *for information only*

6. BOARD BUSINESS

A. **Approved** Out-of-Field Teaching Waiver for Lone Star High School for 2019-2020

Mrs. Evans asked for teaching waivers for Ms. Sapp and Ms. Washington.

On a motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the out-of-Field Teaching Waiver for Lone Star High School for 2019-2020.

B. **Approved** Biscayne High School Safety Plan 2019-2020

Mrs. Williams will be providing a link to the Safety Plan for everyone to view.

C. **Approved** Lone Star High School Safety Plan 2019-2020

Mrs. Evans will be providing a link for the Safety Plan for everyone to view.

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the 2019-2020 School Safety Plans for Biscayne High School and Lone Star High School.

D. Discussed District Tax Amendment

Mrs. Williams discussed that this is an item currently under review for the upcoming ballot. Please keep in mind; this will affect our schools if voted on and passed.

E. Accepted Board Resignations

Ms. Bush submitted her letter of resignation.

On motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously accepted the letter of resignation from Jamica Bush.

F. Introduction of Board Candidate

Mr. McCray introduced Sherman Riley. He is a Manufacturing Manager; both Efferem and I have know Sherman for some time through another organization. I believe he will be an excellent addition to this board.

On motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved Sherman Riley as a board member.

G. Installation of New Board Member

Mr. McCray read the Oath of Office to Sherman Riley and he accepted.

H. Elected Fill any open Officer Position – Board President

Board members discussed open positions and proposed the following new Slate of Officers:

President - Brandon McCray

Vice President - Efferem Williams

Secretary - Tameiko Grant

Treasurer - Sherman Riley

I. Approved New Slate of Officers

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously accepted the nominations and approved the new Slate of Officers as listed above.

J. Agenda Items for Next Meeting - Tuesday, November 5, 2019

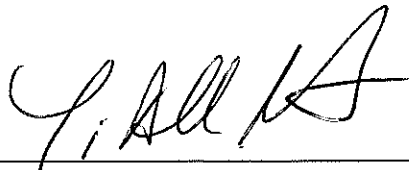
K. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS

None

L. ADJOURNMENT

Having no further business, the meeting adjourned at 7:40pm.

Minutes Recorder: Denise Castro



Tameiko Grant, Board Secretary



Date