
BOARD OF DIRECTORS – Regular Board Meeting
Biscayne High School/Lone Star High School
Thursday, November 19, 2020 * 6:15 p.m.

Minutes

1. CALL TO ORDER/ESTABLISH QUORUM

Mr. Williams called the meeting to order 6:15pm. A quorum was established.

Members Present: Efferem Williams, Brandon McCray, Tameiko Grant, Sherman Riley

Guests: Erica Williams, LaShanda Evans, Sonya Smith, Chris Salak, Kevin Warren, Danita Smith, Candace Kerns, John Fuller, Nancy Pollard, Denise Castro

2. CONSENT AGENDA

A. **Approved** Meeting Agenda for November 19, 2020

B. **Approved** Meeting Minutes for October 15, 2020

On a motion from Brandon McCray and seconded by Tameiko Grant, the Board approved the Consent Agenda and the October 15, 2020 meeting minutes as presented.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

4. BUSINESS/FINANCE

A. **Received** 2019-2020 Biscayne MYcroSchool Audit

B. **Approved** 2019 Tax Form 990 Biscayne MYcroSchool

C. **Received** 2019-2020 Lone Star MYcroSchool Audit

D. **Approved** 2019 Tax Form 990 Lone Star MYcroSchool

Kevin Warren of James Moore & Co., P.L. provided a summary for the 2019-2020 audit and 2019 Tax Form 990 presented for Biscayne MYcroSchool and Lone Star MYcroSchool. For both schools, there was clean audit report submitted. A note to financial statements was made regarding COVID and the uncertainty of the financial impacts this may have for the schools. Due to the late filing of a prior audit, a note was placed on the Auditor General's Rules findings; this has been rectified for both schools as the audit were submitted on time this year. The Tax Form 990 is an information return for the schools; it has the same information that is included in the financial audit in addition to non-financial data for the school. There is nothing substantially different on the Tax Form 990 than last year's form.

On a single motion from Brandon McCray and seconded by Tameiko Grant, the Board unanimously approved the 2019 Tax Form 990 for Biscayne MYcroSchool and the 2019 Tax Form 990 for Lone Star MYcroSchool.

E. **Received** Monthly Financial Statements for Biscayne High School through September 30, 2020

F. **Received** Monthly Financial Statements for Lone Star High School through September 30, 2020
Mrs. Kerns discussed the financial statements presented through September 30, 2020 for Biscayne High School and Lone Star High School. Both schools are in a good financial position

coming; we are still waiting on funds scheduled to be released from the District in December 2020.

The Board received the financial statements through September 30, 2020 for Biscayne and Lone Star MYcroSchool as presented.

- G. Discussed** Florida Auditor Selection and Auditor Selection Committee Guidance Changes
An email was previously sent to the Board regarding changes made by the State of Florida to the Auditor Selection and Auditor Selection Committee Guidance for the schools. This doesn't affect either school as the Board has selected James Moore & Co., P.L. to be your auditor until June 30, 2021.

5. REPORTS TO THE BOARD

A. President's Remarks

Mr. Williams thanked everyone for the diligence and hard work during this pandemic.

B. Biscayne Principal's Report

Highlights include:

- We have approximately 25 students that come into the building; all other students are online.
- I am looking for incentives to motivate students to complete coursework while they are working from home. Our schools course completion rate is low compared to last year.
- Testing has been difficult; due to COVID fears, students don't want to come to the building to test. We are continuing to enroll students.
- We are up for renewal and accreditation this year. The presentation will be face-to-face; this may move to a virtual platform. Meeting setup for January 14, 2021; Principal Williams has requested a NEWCorp representative and Board member attend the meeting.
- Trying to bring a sense of normalcy for the students. FTE 174; this was low for Biscayne.

C. Lone Star Principal's Report

Highlights include:

- FTE 189; this was low for Lone Star. Many students didn't return back from summer break; I anticipate our enrollment to increase after Christmas break.
- We had our Fall Site Visit on November 3, 2020; it was virtual and went very well.
- We are constantly following up with our students and parents to keep them engaged and active in their coursework. Currently, we have approximately 10 students attending school in the building; all other students are online.
- We received the ESSER grant and are using the funds to keep our learning environment safe and clean.

D. Data Update

Highlights include:

- For Biscayne MYcroSchool – This is an updated baseline report - Math participation rate 93%; Reading participation rate 94%. Math baseline grade level is seventh grade seventh month; Reading baseline grade level is sixth grade fourth month.
- For Lone Star MYcroSchool – Math participation rate 36%; Reading participation rate 38%. Math baseline grade level is seventh grade first month; Reading baseline grade level is sixth grade seventh month.

6. BOARD BUSINESS

A. Agenda Items for Next Meeting – Thursday, December 17, 2020

7. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS

Mr. Williams commended Mrs. Evans and Mrs. Williams for their work to keep students engaged during this time. Mrs. Smith gave kudos to the Principals for their continued efforts in building staff morale.

8. ADJOURNMENT

Having no further business, the meeting was adjourned at 7:15 pm.

Minutes Recorder: Denise Castro

Tameiko Allen Grant
[Tameiko Allen Grant \(Jan 27, 2021 11:42 EST\)](#)

Tameiko Grant, Board Secretary

1/21/2021
Date






2020-11-19BCHSLSHSBdMtgMinutes

Final Audit Report

2021-01-27

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