
BOARD OF DIRECTORS – Regular Board Meeting
Biscayne High School/Lone Star High School
Wednesday, April 8, 2020 * 4:45 p.m.
Conference Call-In Information - 1-888-447-7153 * Passcode is 510058#

Minutes

1. CALL TO ORDER/ESTABLISH QUORUM

Mr. McCray opened the board meeting at 4:49 pm. A quorum was established.

Members on Telephone: Brandon McCray, Tameiko Grant, Sherman Riley, Efferem Williams

Members Absent:

Guests on Telephone: LaShanda Evans, Erica Williams, Joy Baldree, Danita Smith, Candace Kerns, Nancy Pollard, John Fuller, David Holland, Chris Salak, Sonya Smith, Denise Castro

2. CONSENT AGENDA

- A. **Approved** Meeting Agenda for April 8, 2020 - motion from Tameiko 2nd Sherman
- B. **Approved** Meeting Minutes for March 20, 2020
- C. **Approved** Meeting Minutes for January 23, 2020

On a single motion from Tameiko Grant and seconded by Sherman Riley, the Board unanimously approved the Consent Agenda, January 2020 and March 2020 meeting minutes.

3. PUBLIC COMMENT ON AGENDA ITEMS

None

4. BUSINESS/FINANCE

A. **Approved** Tax Form 990 for Biscayne High School

B. **Approved** Tax Form 990 for Lone Star High School

Mr. Holland discussed that the Tax Form 990 was submitted and successfully accepted for Biscayne High School and Lone Star High School.

On a single motion from Tameiko Grant and seconded by Sherman Riley, the Board unanimously approved the Tax Form 990 for Biscayne High School and

C. **Approved** Holland & Reilly Invoice for Biscayne High School

D. **Approved** Holland & Reilly Invoice for Lone Star High School

On a single motion from Tameiko Grant and seconded by Sherman Riley, the Board unanimously approved the invoices as presented by Holland & Reilly for Biscayne High School and lone Star High School.

E. **Approved** Mid-Year Budget 3rd Calculation for Biscayne High School

Ms. Baldree stated that the budget is based on 192 students and there is a positive fund balance. Mrs. Williams stated that she received an email that we will receive the FTE monies for the two students transferred over from SALTech.

F. Approved Mid-Year Budget 3rd Calculation for Lone Star High School

Ms. Baldree stated that the concern not included in the budget presented; Lone Star did not receive capital outlay funds from the District.

On a single motion from Efferem Williams and seconded by Sherman Riley, the Board unanimously approved the Mid-Year Budget 3rd Calculation for Biscayne High School and Lone Star High School as presented.

G. Approved Paycheck Protection Program for Biscayne High School

H. Approved Paycheck Protection Program for Lone Star High School

Ms. Baldree previously sent information the Paycheck Protection Program that is available for the Charter Schools. Our schools currently qualify; it brings funding for 8 weeks of payroll for all staff. James Moore is willing to assist NEWCorp in completing the paperwork for the Paycheck Protection Program. Concerns included: legal ramifications or District ramifications if monies are received. Ms. Baldree will keep the Board informed with any updates with the program. When asked, Mr. Salak responded that he currently doesn't have a timeline, but once the applications are received, he can give us a timeline.

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the application for the Paycheck Protections program for Biscayne High School and Lone Star High School.

I. Tabled Auditor Selection for Biscayne High School

J. Tabled Auditor Selection for Lone Star High School

Ms. Baldree explained that the RFP was sent out in January 2020; we received two proposals. The District is pushing for the schools to provide the name of the Auditor chosen. Ms. Baldree has explained the RFP process to the District and that once the Auditor is chosen, she will inform the District. Mr. Salak spoke on behalf of James Moore and thanked the Board for its consideration. If any Board member has any questions, please email Mr. Salak. Mr. Holland spoke on behalf of Holland & Reilly and thanked the Board for its consideration. We have enjoyed our association with both schools and it has been a pleasure working with everyone. If any Board member have any questions, please email Mr. Holland.

Mr. McCray suggested tabling for further consideration. Let us meet in the next week to make a decision. The Board agreed.

K. Received Monthly Finance Statements for Biscayne High School through February 29, 2020 (revised November 2019 financials included)

Mrs. Kerns discussed the financial statements presented to the Board. You currently have a strong cash position.

L. Received Monthly Financial Statements for Lone Star High School through February 29, 2020 (revised November 2019 financials included)

Mrs. Kerns discussed the financial statements presented to the Board. You currently have a strong cash position.

The Board received the financial statements for Biscayne High School and Lone Star High School through February 29, 2020.

5. REPORTS TO THE BOARD

A. President's Remarks

Mr. McCray thanked everyone for the work done during this time and making the transition smooth. Hats off to you!

B. Biscayne Principal's Report

Highlights include:

- Thank you NEWCorp for all your assistance throughout the process! We meet with the NEWCorp team, MYcroSchool Principals and staff weekly. It has been invaluable bouncing ideas with the other Principals.
- Our issue is technology; we are working to get equipment that is not costly to issue to students. I have purchased 30 tablets to distribute to the students. Concerned that she is going to lose students due to not having technology at home.
- We have approximately 200 student's enrolled and average 150 students working.
- Teachers have been great in using all available technology to engage the students. Thank you to Mrs. Evans for letting me know that we can use APEX to give student announcements. We will begin to use this tomorrow.

C. Lone Star Principal's Report

Highlights include:

- Thank you NEWCorp for all your assistance throughout the process! We meet with the NEWCorp team, MYcroSchool Principals and staff weekly. It has been invaluable bouncing ideas with the other Principals.
- We are using communication through APEX with students.
- I am using Robocall for attendance and school communications. I am communicating with students and parents with any questions or concerns they may have.

Mr. Williams thanked the Principals for all their work. Graduation is scheduled for June 3, 2020. Parents have been assured that graduation will happen; even if it's at a later date.

D. Data Update

Highlights include:

- For both schools – more than half the students have participated and are expected to meet the growth expectations. We are actively working on assuring the validity of the STAR assessments.
- Kudos to Mrs. Evans and Mrs. Williams for rolling with all the changes that have come as a result of COVID-19. We are excited for the growth in graduates; both schools are working extra hard to keep students engaged.

E. NEWCorp Florida Update

Highlights include:

- It amazes me how everyone has stepped up during this crisis - thank you to everyone!
- MIP, the accounting software, has been down since March 24, 2020. We are working to resolve this issue by the end of the week.

F. Superintendent's Report – *for information only*

6. BOARD BUSINESS

A. **Approved** Best and Brightest Board Policy for Biscayne High School

B. **Approved** Best and Brightest Board Policy for Lone Star High School

Ms. Baldree discussed the change in the Best and Brightest Awards from the State. This policy needed to be in place for each school so that the District would know how the school will handle the payment of these awards.

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the Best and Brightest Board Policy for Biscayne High School and Lone Star High School.

C. **Tabled** Principal Incentives for Biscayne High School

D. **Tabled** Principal Incentive for Lone Star High School

Mrs. Williams discussed that instead of a raise, there should be some type of incentive for Principals. We can revisit this at another time. Mr. McCray stated that the Board will listen to the presentation at another time; let us come back to this after getting through the current crisis.

E. **Approved** Attorney for Lone Star Capital Outlay

Mrs. Evans stated that the District is standing firm on their decision to not give Lone Star High School capital outlay funding. The previous contract stated that both schools would need to continue growth patterns with graduation rates. Our current contract language was changed to give a 26.07% on-time graduation rate. Mr. Bryant did not recommend Lone Star High School to receive capital outlay funding. Ms. Baldree would like to have an attorney look over the current contract and have a meeting with the District and the Principals. Ms. Baldree recommended attorney Daniel Woodring. NEWCorp has Mr. Woodring on retainer and will share the cost with Lone Star High School.

On a motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the hiring of Mr. Daniel Woodring to handle the Capital Outlay issue for Lone Star High School.

F. **Tabled** Staff Position Request for Biscayne High School

Mrs. Williams requested another ITA position; she has paid a Substitute Company for a full-time sub. I would like to table this because the school year is over, but let's consider this for next year. Ms. Baldree will provide a new staffing model. Mr. McCray has asked for a cost analysis for the position.

G. **Agenda Items for Next Meeting – Thursday, June 11, 2020**

- Biscayne High School debt and terms of repayment
- Lone Star High School debt and terms of repayment
- Next meeting scheduled to discuss Auditor selection – 4/15/2020 @ 4:30pm

7. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS

Mrs. Evans discussed a workman's compensation issue with an employee. The employee slipped but didn't fall. We have not been served; we received an email from the Workman's Compensation Company's attorney. At this time, they are responding to opposing counsel.

Mr. McCray has asked that the graduation regalia be ordered for graduation. Mrs. Evans has secured the Keynote speaker for graduation.

Mrs. Williams – Thank you & I appreciate you all for your work and assistance!

8. ADJOURNMENT

Having no further business, the meeting adjourned at 6:30 pm.

Minutes Recorder: Denise Castro

Tameiko Allen Grant

Tameiko Allen Grant (Jun 23, 2020 21:15 EDT)

Tameiko Grant, Board Secretary

June 18, 2020

Date






2020-4-8BSLSBdMtgMinutesTOBESIGNED

Final Audit Report

2020-06-24

Created:	2020-06-23
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