
**Biscayne High School/Lone Star High School
BOARD OF DIRECTORS
FINANCE WORKSHOP &
REGULAR BOARD MEETING
Thursday, June 18, 2020 * 5:00 p.m.**

Minutes

1. CALL TO ORDER/ESTABLISH QUORUM

Mr. McCray called the meeting at opened the meeting at 5:00 pm. A quorum was established.

Members Present: Brandon McCray, Efferem Williams, Tameiko Grant, Sherman Riley
Guests: Erica Williams, LaShanda Evans, Joy Baldree, Danita Smith, Candace Kerns, John Fuller, Sonya Smith, Denise Castro

2. CONSENT AGENDA

- A. **Approved** Meeting Agenda for June 11, 2020
- B. **Approved** Emergency Meeting Minutes for April 15, 2020
- C. **Approved** Meeting Minutes for April 8, 2020

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the Consent Agenda and meeting minutes for April 8, 2020 and April 15, 2020.

3. PUBLIC COMMENT ON AGENDA ITEMS

None

4. BUSINESS/FINANCE

- A. **Received** Financial Statement through April 30, 2020 for Biscayne High School
 - B. **Received** Financial Statement through April 30, 2020 for Lone Star High School
- Mrs. Kerns discussed the financial statements for both schools that were presented. Both schools are ending in strong cash positions.

The Board received the financial statements for Biscayne High School and Lone Star High School as presented.

- C. **Approved** Audit Engagement Letter from James Moore & Co., P.L. for Biscayne High School
 - D. **Approved** Audit Engagement Letter from James Moore & Co., P.L. for Lone Star High School
- James Moore has sent an audit engagement letter for both schools for the Board for signature.

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the Audit Engagement Letter from James Moore & Co., P.L. for Biscayne High School and Lone Star High School.

- E. **Approved** Annual Budget for FY 2020-2021 for Biscayne High School
 - 1. **Approved** 2.5% Increase for Teachers and Staff after October 2020 FTE
- D. **Approved** Annual Budget for FY 2020-2021 for Lone Star High School
 - 1. **Approved** 2.5% Increase for Teachers and Staff after October 2020 FTE

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the 2020-2021 Annual Budget for Biscayne High School and the 2020-2021 Annual Budget for Lone Star High School as presented.

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the 2.5% increase for teachers and staff after the October 2020 FTE for Biscayne High School and Lone Star High School.

5. PERSONNEL SUPPORT SERVICES

- A. **Approved** NEWCorp to Develop 2020-2021 Employment Letters for Biscayne High School Principal and Staff
- B. **Approved** NEWCorp to Develop 2020-2021 Employment Letters for Lone Star High School Principal and Staff

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved NEWCorp to develop the 2020-2021 employment letters for Biscayne High School and Lone Star High School Principal and Staff.

- C. **Approved** Board Chair Designee for Signing Staff Employment Letters for Biscayne High School
- D. **Approved** Board Chair Designee for Signing Staff Employment Letters for Lone Star High School

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved Erica Williams as Board Chair Designee for Biscayne High School and LaShanda Evans as Board Chair Designee for Lone Star High School for the signing of the staff employment letters.

- E. **Approved** Florida Leadership Evaluation for Erica Williams – D. Smith
Mrs. Smith discussed Mrs. Williams’s Leadership Evaluation that was presented in the Board packet. For all Domains, Mrs. Smith recommends a rating of Highly Effective; with an overall rating of Highly Effective. After discussion, the Board agrees with this recommendation.

On a motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved Mr. Williams’s Florida Leadership Evaluation with all domain ratings of “Highly Effective” and a n overall rating of “Highly Effective.”

F. Approved Florida Leadership Evaluation for LaShanda Evans – *D. Smith*
Mrs. Smith discussed Mrs. Evans’s Leadership Evaluation that was presented in the Board packet. For all Domains, Mrs. Smith recommends a rating of Highly Effective; with an overall rating of Highly Effective. After discussion, the Board agrees with this recommendation.

On a motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved Mr. Evans’s Florida Leadership Evaluation with all domain ratings of “Highly Effective” and a n overall rating of “Highly Effective.”

G. Approved Florida Leadership Evaluation Process for 2020-2021 for Biscayne High School
H. Approved Florida Leadership Evaluation Process for 2020-2021 for Lone Star High School

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the Florida Leadership Evaluation Process for Biscayne High School and Lone Star High School with the assistance of NEWCorp.

6. REPORTS TO THE BOARD

A. President’s Remarks

Thank you Principals for all your hard work! We are in the best financial position we’ve seen in the past 10 years. NEWCorp, thank you for your assistance. I appreciate all that everyone has done to assist Biscayne and Lone Star.

B. Biscayne Principal’s Report

Highlights include:

- Back in building everyday recruiting and preparing for next year.
- Call with NEWCorp for school re-opening game plan.
- I took a CNA Training course for certification. I plan on providing a CTE course for students next year. We will need to develop a budget for the course.
- Graduation rate currently at 50%.
- Graduation – August 5, 2020. We are still waiting on guidelines from UNF.

C. Lone Star Principal’s Report

Highlights include:

- Graduation will be on August 5, 2020. We are looking at having two guests per graduate.
- Rehearsal on August 3, 2020; we will be having a Senior Luncheon immediately following.
- The building repairs are being completed; we are moving forward with the computer refresh for the school.

- I attended the CNA training course with Mrs. Williams for certification. Mrs. Williams is spearheading and I will be using the CAN course at Lone Star.

D. DOE Data Update

Highlights include:

- Numbers for both schools will be skewed due to virtual learning
- Biscayne: 60% of students who participated in Math growth assessment met the growth target of two years in one academic year. 48 % of students who participated in the Reading growth assessment met the growth target of two years in one academic year.
- Lone Star: 59% of students who participated in Math growth assessment met the growth target of two years in one academic year. 45 % of students who participated in the Reading growth assessment met the growth target of two years in one academic year.

E. NEWCorp Florida Update

Ms. Baldree informed the Board that the State of Florida sent out a 143 page Re-Opening guide. NEWCorp will be having a meeting with Principals next week to discuss the guide.

7. BOARD BUSINESS

A. Approved Renewal of Terms for Current Directors 2020-2021

Mr. Riley needs to be renewed as a Board member for one year.

On a motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the one year renewal of terms for the Mr. Sherman Riley.

B. Approved Slate of Officers and Directors 2020-2021

After discussion, the Slate of Officers for 2020-2021 was agreed to be as follows:

- Board Chair/President – Efferem Williams
- Board Co-Chair/Vice President – Brandon McCray
- Secretary – Tameiko Grant
- Treasurer – Sherman Riley

On a motion from Tameiko Grant and seconded by Efferem Williams, the slate of Directors for the 2020-20201 school year was approved as listed.

C. Approved Board Meeting Calendar 2020-2021

After discussion, the Board agreed to meet every 3rd Thursday of the month, beginning in September 2020. Meeting dates as follows:

- September 17, 2020
- October 15, 2020

- November 19, 2020
- December 17, 2020
- January 21, 2021
- February 18, 2021
- March 18, 2021
- April 15, 2021
- May 20, 2021
- June 17, 2021

On a motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the 2020-2021 Biscayne and Lone Star High School Board of Directors meeting Calendar.

D. Proposed Agenda Items for Next Meeting:

- *Standard Reports*


8. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS

None

9. ADJOURNMENT

Having no further business, the meeting was adjourned at 6:28 pm.

Minutes Recorder: Denise Castro


Tameiko Grant (Oct 20, 2020 22:39 EDT)
Tameiko Grant, Board Secretary

10/15/2020

Date





2020-6-18BSLSBdMeetingMinutes TO BE SIGNED

Final Audit Report

2020-10-21

Created:	2020-10-21
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