
**Biscayne High School/Lone Star High School
BOARD OF DIRECTORS
FINANCE WORKSHOP
Wednesday, June 12, 2019 * 6:30 p.m.**

MINUTES

1. CALL TO ORDER/ESTABLISH QUORUM

Mr. McCray called the meeting to order at approximately 6:30 pm. A quorum was established.

Members Present: Brandon McCray, Efferem Williams, Tameiko Grant

Members Absent: Jamica Bush

Guests: Erica Williams, LaShanda Evans, Joy Baldree, Candace Kerns

On the Phone: Danita Smith, Denise Castro

2. CONSENT AGENDA

A. Approved Meeting Agenda for June 12, 2019

B. Approved Meeting Minutes for January 22, 2019

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the meeting agenda and minutes as presented.

3. PUBLIC COMMENT ON AGENDA ITEMS

None

4. BUSINESS/FINANCE

A. Reviewed Current Licensing Agreement with NEWCorp for Biscayne High School

1. Timelines

2. ESP Agreement Review

3. ESP Agreement Savings 2018-2019

B. Reviewed Current Licensing Agreement with NEWCorp for Lone Star High School

1. Timelines

2. ESP Agreement Review

3. ESP Agreement Savings 2018-2019

Ms. Baldree gave an overview of the current licensing agreement with NEWCorp. There was a reduction of fees for the school this year. NEWCorp's business plan restructuring was solely focused lowering costs to the school.

C. Received Financial Statement through April 30, 2019 for Biscayne High School

D. Received Financial Statement through April 30, 2019 for Lone Star High School

Mrs. Kerns discussed the budgets for Biscayne High School and Lone Star High School.

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously received the financial statements for Biscayne and Lone Star.

- E. **Approved** Proposed Budget for FY 2019-2020 for Biscayne High School
1. **Approved** Leadership Supplement – 5k
 2. **Approved** Testing Specialist Supplement – 5k
 3. **Approved** Technology Supplement (APEX) – 2k

Mrs. Williams explained that the supplements were for teachers who had taken on additional roles at the school.

On a single motion by Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the leadership supplement, testing specialist supplement and the technology supplement for Biscayne High School.

- F. **Approved** Proposed Budget for FY 2019-2020 for Lone Star High School
1. **Approved** Leadership Supplement – 5k
 2. **Approved** Testing Specialist Supplement – 5k
 3. **Approved** Technology Supplement (APEX) – 2k
 4. **Approved** Grad Coach Increase
 5. **Approved** Furniture Refresh
 6. **Approved** Technology Refresh

Mrs. Evans explained that the supplements were for teacher who had taken on additional roles at the schools. After researching the Grad Coach salary, she found that her Grad Coach salary should be increased. We are in a position to complete a technology and furniture refresh at the school. We would like to separate \$95,000 of the budget for the technology refresh, furniture refresh and building maintenance.

On a single motion by Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved the leadership supplement, testing specialist supplement and the technology supplement, Grad Coach increase, technology refresh and furniture refresh for Lone Star High School.

- G. **Approved** Annual Minimum Enrollment Budget for Biscayne High School
H. **Approved** Annual Minimum Enrollment Budget for Lone Star High School

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved the Annual Minimum Enrollment Budgets for Biscayne and Lone Star.

5. PERSONNEL SUPPORT SERVICES

- A. **Approved** NEWCorp to Develop 2019-2020 Employment Letters for Biscayne High School Principal and Staff
- B. **Approved** NEWCorp to Develop 2019-2020 Employment Letters for Lone Star High School Principal and Staff
- C. **Approved** Board Chair Designee for Signing Staff Employment Letters for Biscayne High School
- D. **Approved** Board Chair Designee for Signing Staff Employment Letters for Lone Star High School

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved NEWCorp to develop the 2019-2020 employment letters and that Erica Williams (Biscayne)

and LaShanda Evans (Lone Star) be the board designees to sign the staff employment letters. Mrs. Williams's and Mrs. Evan's letter will be signed by the Board Chair.

E. **Approved** Florida Leadership Evaluation for Erica Williams

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved that Mrs. Williams receive an overall rating of "highly effective."

F. **Approved** Florida Leadership Evaluation for LaShanda Evans

On a single motion from Efferem Williams and seconded by Tameiko Grant, the Board unanimously approved that Mrs. Evans receive an overall rating of "highly effective."

G. **Approved** Florida Leadership Evaluation Process for 2019-2020 for Biscayne High School

H. **Approved** Florida Leadership Evaluation Process for 2019-2020 for Lone Star High School

On a single motion from Tameiko Grant and seconded by Efferem Williams, the Board unanimously approved that the Director of Education complete the Florida Leadership Evaluation for 2019-2020 and report to the Board her findings.

6. REPORTS TO THE BOARD

A. President's Remarks

No report

B. Biscayne Principal's Report – Erica Williams

C. Lone Star Principal's Report – LaShanda Roberts

D. DOE Data Update – For Information Only

E. NEWCorp Florida Update

Ms. Baldree updated the Board about new laws that have been passed that are favorable to the schools.

F. Superintendent's Report – For Information Only

7. BOARD BUSINESS

A. **Accept** Board Resignations

No Board resignations.

B. **Approved** Renewal of Terms for Current Directors 2019-2020

C. **Approved** Slate of Officers and Directors 2019-2020

On a single motion from Tameiko Grant and seconded by Efferem Williams, The Board unanimously approved the renewal of terms for current directors and approved the slate of officers for 2019-2020.

D. **Completed** Conflict of Interest Forms 2019-2020

E. **Approved** Board Meeting Calendar 2019-2020

The 2019-2020 Board of Directors Meeting Dates are as follows:

- September 26, 2019
- November 5, 2019

- January 23, 2020
- March 26, 2020
- June 11, 2020

On a motion by Efferem Williams and seconded by Tameiko Grant, the board unanimously approved the Board Meeting Calendar for 2019-2020.

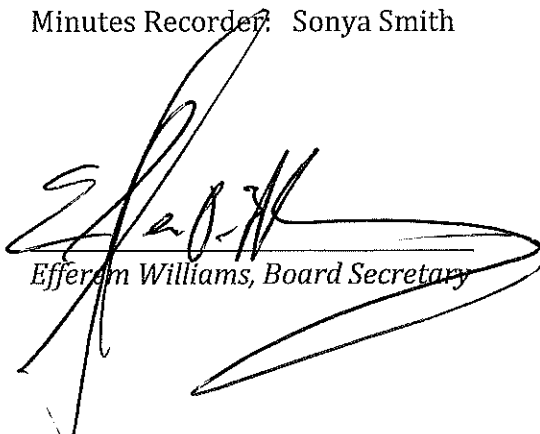
F. Proposed Agenda Items for Next Meeting:
Standard Reports

8. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS
None

9. ADJOURNMENT

Having no further business, the meeting was adjourned at approximately 7:55pm.

Minutes Recorder: Sonya Smith



Efferem Williams, Board Secretary

9/27/19
Date